

## ACTION LOG – September 2017

ITEM		
PEIG161001	Welcome, Apologies & Introduction to the meeting	Paul Steele
	<ul style="list-style-type: none"> <li>• Karen Edwardson</li> <li>• Karen Leverett</li> <li>• Vincent McGrail</li> <li>• Melissa Halligan</li> <li>• Geoff Almond</li> </ul>	
PEIG161002	Declarations of Interest	Paul Steele
	<ul style="list-style-type: none"> <li>• No declarations of interest</li> </ul>	
PEIG161003	Action Log	Paul Steele
	<ul style="list-style-type: none"> <li>• The chair went through the action from the previous meeting and all actions were closed.</li> </ul>	PS / SR
PEIG161004	Healthwatch Report	Jayne Parkinson-Loftus
	<ul style="list-style-type: none"> <li>• Paul Steele to escalate Walk in Centre feedback and discuss guidelines with Carrie Woods, Commissioner.</li> </ul>	PS
PEIG161005	MSK Service Update	Ruth Hunter
	<ul style="list-style-type: none"> <li>• Easy read leaflet to be developed for patients closer to the time who access the service</li> <li>•</li> </ul>	PS / HC
PEIG161006	Reviewing your local policies	Jo Navin
	<ul style="list-style-type: none"> <li>• No actions</li> </ul>	
PEIG161007	Patient and Public Participation	Paul Steele
	<ul style="list-style-type: none"> <li>• Paul Steele to catch up with Healthwatch and VCA representatives around groups/organisations that need to be identified within the PEIG going forward.</li> <li>• The Healthwatch and VCA Representatives to identify a patients to update their story to our Governing Body</li> <li>• Paul to draft a briefing paragraph to send to Healthwatch membership for a patient representative story.</li> </ul>	PS/JPL/CC  JPL/CC  PS

	<ul style="list-style-type: none"> <li>• Paul Steele to develop and refresh the current work plan.</li> </ul>	
PEIG161008	Any Other Business	
	<ul style="list-style-type: none"> <li>• Jackie Connell updated the work around the Cancer Strategy Refresh. A patient hasn't been identified as of yet therefore Jackie will be in contact with the Cancer Support Group to identify a representative. The strategy is being taken to the Quality and Performance Committee on the 12<sup>th</sup> October.</li> <li>• Jackie Connell also updated her work on the Gastro/Endoscopy to the PEIG.</li> <li>• Cath, VCA representative met with Andrew Howard regarding the Paediatric Therapies Review and will be sitting on the steering board for this representing half voluntary sector and half patient experience.</li> </ul>	
	Date of the next meeting is Wednesday 1 November 10am-12pm in Room 10 at St Helens Town Hall	